



HealthPath Washington

HEALTH HOME READINESS REVIEWS UPDATED – 08/14/2013

1. Preassessment spreadsheets will be customized for each Qualified Lead, using information contained in their proposals.
2. Preassessment spreadsheets will be sent electronically to leads.
 - a. Coverage Area 4 – 4/15
 - b. Coverage Areas 5 & 7 – 5/7
 - c. Coverage Areas 1, 2 & 6 – 8/16
3. There are four areas on the spreadsheets – 1) Network, 2) Policies, Procedures and Forms, 3) Personnel and Staffing Experience, and 4) Infrastructure
4. After review of the information through a desk audit function, the leads will receive their results. A follow-up on-site visit will be arranged based upon findings from the state review.
5. Lead Entities need to fill-out their preassessment spreadsheet and return them to:
HealthHomes@hca.wa.gov
 - a. Coverage Area 4, 5 & 7 - 5/20
 - b. Coverage Areas 1, 2, 3 & 6 – 9/6
6. The state will review the information and provide feedback within two weeks of the submittal:
 - a. Coverage Areas 4, 5, & 7 – 6/3
 - b. Coverage Areas 1, 2, & 6 – 9/20
7. On-site visits will be scheduled based on results of the desk audit and will occur between:
 - a. Coverage Areas 4, 5 & 7 – 6/13 through 6/21
 - b. Coverage Areas 1, 2 & 6 – 9/23 through 9/27
8. The Readiness Review spreadsheets are organized into five columns.
 - a. Column One is the Readiness Review Elements and depicts the area under review.
 - b. Column Two is the evaluation criteria
 - c. Column Three is where Lead Entities will list their document submittals and/or provide responses to the area under review
 - d. Column Four is for state documentation of review adequacy
 - e. Column Five is for state documentation of best practices or areas for follow-up
9. The Leads are only responsible for filling in Column Three

10. The Leads need to submit their completed Review Spreadsheet and documentation in an electronic format.

DRAFT